राष्ट्रीय प्रौद्योगिकी संस्थान सिलचर
National Institute of Technology Silchar
(राष्ट्रीय महत्व का संस्थान)
(An Institute of National Importance)

APPLICATION FOR LEAVE AND / OR STATION LEAVE PERMISSION

1. Name of the Project Staff (in block letter):

2. Designation:

3. Department:

4. Name of the PI:

5. Name of the Project:

6. a. Whether a Part-time Research Scholar of this Institute (Yes / No):
   b. If so, then mention the Registration Number:

7. Leave Period:

8. Balance before availing leave:

9. Balance after availing leave:

10. Prefixed / Suffixed:

11. Purpose of the leave *(in case of Academic Leave enclose the supporting document)*:

12. Address during leave:

Date: Signature of the Project Staff

Recommendations:

Recommended / Not Recommended	Recommended / Not Recommended
Signature of the PI with Date	Signature of the HOD with Date

Date: Signature of the Sanctioning Authority